

VP&S Student/ Affiliate as Research Participant Letter of Support Request Form

Per Columbia IRB policy, projects involving students as research participants must be approved by an institutional official (dean). The VP&S Student/Affiliate as Research Participant committee uses the [Joint Committee on Standards for Educational Evaluation](https://www.nyp.org/quality-vs-research) standards of utility, feasibility, accuracy, and propriety to help evaluate whether students/ affiliates can participate in educational research or quality improvement projects. Please complete the form below and return it to Dr. Aubrie Swan Sein, sea2134@cumc.columbia.edu.

Study Name?	
Rascal Protocol Number?	
PI Name?	
PI Department?	
Do you think your project meets the Columbia definition of QA/QI? https://www.nyp.org/quality-vs-research	
Brief project description, including research question / hypotheses / aims?	
<i>Utility standards ensure that an evaluation will serve the information needs of intended users.</i> Why is this project useful for the students to participate in? How will it improve educational processes?	
<i>Feasibility standards ensure that an evaluation will be realistic, prudent, diplomatic and frugal.</i> What is the burden on students / Columbia affiliates? How will they be recruited? Which cohorts/classes of students will be involved?	
<i>Accuracy standards ensure that a project will reveal and convey technically adequate information about the features that determine worth or merit of the program being evaluated.</i> How will the accuracy of data (validity, reliability, proper analysis, sound conclusions) be ensured?	
<i>Propriety standards ensure that a project will be conducted legally, ethically and with due regard for the welfare of those involved in the project, as well as those affected by its results.</i> How will propriety standards be upheld? How will student/affiliate data be protected? How will we make sure their participation does not impact grades, evaluations, etc?	