

**Virginia Apgar Academy of Medical Educators Membership
Application 2024-2025**

DEADLINE: MONDAY, JANUARY 27, 2025

NAME: _____

DEPARTMENT: _____

Your Academic Title: _____

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Summary Statement – 1 page, 12 pt, 1 inch margins

This one-page document should guide your reviewers through your enhanced CV. Remember that you are demonstrating your excellence, experience, and evidence of engagement in at least two areas of medical education. They are:

- Direct teaching
- Instructional Development and Curricular Design
- Advising and Mentorship
- Educational Administration and Leadership
- Educational Research or Publication

Use this statement to highlight your accomplishments in the areas of your greatest strengths.

How I would like to contribute to the Academy – 1 page, 12 pt, 1” margins

Your willingness to become an active, contributing member of the Academy is very important to us in our selection process. Please use this essay to describe to us the ways that you would like to contribute to the Academy. You can highlight your expertise, interests, enthusiasm, past experiences etc. We are also interested in ways that you have already been engaged in a community of educators, either here at P&S or on a national/international level.

Letter of Nomination

Supplemental Document – Evidence of Excellence
1-2 pages, 12 pt, 1” margins

Please use these 1-2 pages to document your excellence in the 2 areas of medical education that you are highlighting. You may include quantitative and qualitative evidence. If you are including narratives from students or mentees, please excerpt the material rather than including individual letters, e-mails etc.

CUIMC CV

Please utilize CV formatting outlined on the [Appointment, Promotion and Tenure Materials and Resources](#) page. The CV format is in the first drop-down list.